

# Elm Creek Water Supply Corporation

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## CONFIDENTIALITY REQUEST

All records on file with this corporation are subject to the Open Records Act. All members account information is available to any party upon request.

Under Chapter 182 of the Texas Utilities Code, customers have the right to request that their personal information in a customer's account record, or any information relating to the volume or units of utility usage or the amounts billed to or collected from the individual for utility usage, be kept confidential. Personal information, as defined in Section 182.051 of the Texas Utilities Code, means an individual's address, telephone number, or social security. (See exceptions).

EXCEPTIONS: Section 182.054 does not prohibit a government-operated utility from disclosing personal information in a customer's account record to:

- an official or employee of the state, a political subdivision of the state, or the United States acting in an official capacity;
- an employee of a utility acting in connection with the employee's duties;
- a consumer reporting agency;
- a contractor or subcontractor approved by and providing services to the utility, the state, a political subdivision of the state, or the United States;
- a person for whom the customer has contractually waived confidentiality for personal information; or
- another entity that provides water, wastewater, sewer, gas, garbage or drainage service for compensation.

A customer may request confidentiality by delivering to the government-operated utility an appropriately marked form provided by the utility or any other written request for confidentiality.

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In accordance with Chapter 182 of the Texas Utilities Code, I request confidentiality of my personal information (address, telephone number or social security number); any information relating to the volume or units of utility usage; and the amounts billed to or collected from me for utility usage.

Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Service Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

You must check the box, complete the form, sign and submit to our office to be valid.